

**Board Meeting Minutes
Regular Meeting
August 5, 2008 – 6:30 p.m.
Seven Hills Classical Academy**

CALL TO ORDER: Vice Chair Don Swetala called the meeting to order at 6:37 p.m.

ROLL CALL: The following board members were present: Julie Ball; Tracy Benson; Sara Eschle; Erin Day; John Rimstad; Don Swetala; Steve Wendorf; Executive Director Margaret O'Brien, ExOfficio

The following board members were absent: Mike Olmstead; Susan Pearce

OTHER ATTENDEES: Chris Bewell, Leisa Irwin

Don Swetala moved to suspend Robert's Rules of Order for tonight's meeting. **Motion passed. In Favor - Julie Ball; Tracy Benson; Sara Eschle; Erin Day; John Rimstad; Opposed - Steve Wendorf**

Addition of Strategic Plan discussion to the agenda.

MOTION to approve the July 1, 2008 meeting minutes passed unanimously.

MONTHLY FINANCE REPORT, Leisa Irwin, Business Manager

Audit went very well.

Local revenue includes field trips, etc.

Legal expenses (purchased services) \$21,000

Administration is on track

Transportation bill came in at the end of year from First Student with extra expenses

Net income \$140,000

Fund 2 – Balance out to zero

Fund 4 – Enrichment kindergarten program deficit – hard to forecast exact number of participants in advance. Based fees for next year on this year's results

Fund balance higher than anticipated

Cash flow indicates the hold back of 10% from MDE

Fund Balance \$6,000 last year - \$140,000 this year

MOTION made by S. Wendorf and seconded by J. Ball to approve a fund transfer from Fund 1 to Fund 2 of \$7658.56 and from Fund 1 to Fund 4 of \$16,974.83. **Motion passed unanimously.**

BOARD ACTION ITEMS

A. MOTION to approve lease rider with Cedar Valley Church passed unanimously. Lease cost is per student based on enrollment number. Lease aide from the state pays 90% of the cost based on the number of students at the beginning of the school year.

B. MOTION made by D Swetala and seconded by J. Ball to establish a Public Relations committee with board representation. Steve Wendorf will chair the committee and look for volunteers from the community. **Passed unanimously.**

- C. MOTION made by S. Eschle and seconded by T. Benson** to approve the Global Agreement as circulated with the following modifications: Parts of program being shared #1 supplies, phone, IT, transportation; #2 Special Education services; #3 All other staffing. **Passed unanimously.**
- D. MOTION made by S. Eschle and seconded by J. Rimstad** to approve the 2008-2009 Student handbook as modified. **Passed unanimously.**
- E. MOTION made by E. Day and seconded by S. Eschle** to approve the change in insurance providers for liability and property insurance from T.C. Field to Hanover Insurance company for the same coverage. **Passed unanimously.**
- F. MOTION made by S. Day and seconded by S. Wendorf** to approve the 2008-2009 School Goals as recommended by Executive Director Margaret O'Brien. **Passed unanimously.**
- Leisa Irwin will review Finance Goals at the next meeting which were passed previously for multiple years.
- G. MOTION made by S. Wendorf and seconded by J. Rimstad** to approve the 2008-2009 Board Development goals as recommended from the July 19, 2008 board retreat. **Passed unanimously.**
- H. MOTION made by S. Wendorf and seconded by J. Rimstad** to approve the change of the Fund-Raising Committee from a standing board committee to an ad hoc committee. **Passed unanimously.**

REPORTS

Executive Director's Report, Margaret O'Brien

Conditional Use Permit – hearing August 18th. City of Bloomington will vote. CVC representatives will be there.

Looking for 4th grade teacher

Contract raise rubric

MOTION made by J. Ball and seconded by E. Day to approve the Contract Raise Rubric subject to revisions as needed by Executive Director Margaret O'Brien. **Passed unanimously.**

Strategic Plan, Don Swetala

2009 want new document.

September – create team of all Board members to work on plan – go over line-by-line

Maybe a special meeting

Do we want community involvement?

Don Swetala will put a flyer together to advertise to parents

Saturday, September 13th suggested. Don will e-mail out and get consensus

Facilities Committee, Don Swetala

Assured high percent that church will build out

Pastor Strandquist is 90% sure it will happen

Cedar Valley Church meeting Sunday evening, August 10th 6:00 p.m.

Church will be forming a committee and Don will be there.

Also looking into alternatives – will be good to check with a realtor
Look for buildings in this area

Governance Committee

Meeting will take place first week of September.

Community Comments

Jean Miller, parent discussed a busing issue

Parent Connection, Liz Ekholm

PC will have \$26,700 available plus the books purchased during the year.

\$10,000 will be donated for library shelves

Books and software costs will be presented to the PC

Media Center will be the PC project for next year.

MOTION made by D. Swetala and seconded by E. Day to adjourn. Motion passed unanimously. Meeting adjourned at 8:40 p.m.

Next Regular Board Meeting, Tuesday, September 9, 2008

Submitted by Chris Bewell, Administrative Assistant

Approved 9/9/08