

Board Meeting Minutes
Regular Meeting
August 11, 2009 – 6:30 p.m.
Seven Hills Classical Academy

CALL TO ORDER: Chair John Rimstad called the meeting to order at 6:32 p.m.

ROLL CALL: The following board members were present: Julie Ball; Tracy Benson; Erin Day; Claire Emery; Sara Eschle; Nicole Peterson; John Rimstad, Board Chair; Executive Director Margaret O'Brien, ExOfficio; John Thomson

ABSENT: Heather Compton

OTHER ATTENDEES: Chris Bewell, Leisa Irwin, Ray Miller, Suzi Splinter

MOTION made by J. Ball and seconded by J. Thomson to approve the Agenda. **Motion passed unanimously.**

MOTION made by J. Thomson and seconded by N. Peterson to approve the July 14, 2009 Board Meeting Minutes. **Motion passed unanimously.**

COMMENTS FROM COMMUNITY MEMBERS

Ray Miller, Building Project Manager, gave a construction update.

Classrooms will be ready for the beginning of the school year. Corridor will be built from the 180's to the rest of the building. There will be 2 exits for that wing (door G will be there and a new exit on the NW corner). Volunteers are welcome to assist in finishing of the rooms. Week of August 17th sheetrocking and patching. Week of August 24th painting.

MONTHLY FINANCE REPORT, Leisa Irwin

Fiscal year closing out for June 30th. Some expenses and revenue have not yet been received. Allocations for Federal Stimulus/Stabilization Fund money have not been given yet so we are waiting for that information. \$149,000 cash in the bank at the end of June. We are on track to meet our budget.

Friends of Education Award

Test scores from comparison school and charter school were looked at for percent difference
The difference of dollars spent per student at comparison school and charter school were looked at to determine tax payer dollar value.

The main focus was MCA scores. They are looking for growth in every student.

The two important factors were financial stability and academic achievement.

BOARD ACTION ITEMS

A. MOTION made by T. Benson and seconded by S. Eschle to adopt the sponsor goals as set in the sponsor contract as Seven Hills Classical Academy 2009-2010 school goals. **Motion passed unanimously.**

B. MOTION made by N. Peterson and seconded by S. Eschle to approve the employee and student handbooks for 2009-2010 with an addition to the employee handbook requesting staff to notify the office if they are leaving the building during hours of work (8:00 a.m.- 4:30 p.m.) and a

change to the employee handbook that tuition reimbursement will be suspended for this school year. **Motion passed unanimously.**

C. MOTION made by S. Eschle and seconded by J. Thomson to approve the letter to the community, as amended, regarding the 2009-2010 budget. **Motion passed unanimously.**

REPORTS

Executive Director's Report, Margaret O'Brien

See report for details.

Suzi Splinter presented MCA information.

MCA scores is what the state and our sponsor look at to compare us to other schools. Overall we improved in proficiency over last year. Mapping curriculum with state standards and then determining that students have mastered the standards will continue this year.

Overall Seven Hills did meet AYP. Special Education did not meet AYP.

Julie Ball presented Q Comp information.

The site goal update has been completed.

Staffing changes/additions

Kerry Tieman will be teaching 5th grade

Sarah Gleason will be teaching 3rd grade

Michele Owens will be teaching 3rd grade

It has been requested that Seven Hills and Beacon Prep boards sponsor breakfast for the staff on August 24th – the first day of staff workshops.

Board Chair report, John Rimstad.

School Finance training. John Thomson & Leisa Irwin will coordinate the training for a future board meeting.

Executive Director Annual Goals. The director has a two year contract. The previous annual goals have been ambiguous and hard to measure. Margaret will prepare a list for the board to consider. The Executive Committee will meet with Margaret to create a rubric. New guidelines are required by law for requirements of a charter school director. Executive Committee will discuss and bring back information to the board.

Town Hall Meeting date set for September 28th. This will be the same night as the school curriculum night.

Facilities Committee

No report.

Finance Committee

Leisa will be sending out conflict of interest forms to each board member to return by the end of the month.

Governance Committee

No report.

Public Relations Committee

No report.

MOTION made by S. Eschle and seconded by C. Emery to adjourn. Motion passed unanimously. Meeting adjourned at 8:45 p.m.

Next Regular Board Meeting, Tuesday, September 1, 2009 at 6:30 p.m

Submitted by Chris Bewell, Administrative Assistant

Approved 9-15-09