

Board Meeting Minutes
Regular Meeting
June 2, 2009 – 6:30 p.m.
Seven Hills Classical Academy

CALL TO ORDER: Chair Sue Pearce called the meeting to order at 6:36 p.m.

ROLL CALL: The following board members were present: Julie Ball; Tracy Benson; Erin Day; Sara Eschle; Sue Pearce, Board Chair; John Rimstad; Executive Director Margaret O'Brien, ExOfficio; Mike Olmstead; Mike Stanchfield

ABSENT: No absences

OTHER ATTENDEES: Chris Bewell, Nancy Daigle, Leisa Irwin, Denise Peterson, Suzi Splinter

MOTION made by S. Eschle and seconded by E. Day to approve the Agenda. **Motion passed unanimously.**

MOTION made by S. Eschle and seconded by E. Day to approve the May 5, 2009 Board Meeting Minutes. **Motion passed unanimously.**

COMMENTS FROM COMMUNITY MEMBERS

No comments at this time.

MONTHLY FINANCE REPORT, Leisa Irwin

Income/Expense Report – new column added – proposed Fiscal 09 Budget

Our lease is based on number of pupils and we've been paying for a higher number of pupils than actual. It was reconciled in May and we will have a decrease in payment. There have been changes in Special Education expenses and some state categories have been moved back to federal categories where we will receive the most funding.

We are at 80% of the fiscal year and expenses right on track.

Cash Flow Analysis/Projection – We have added about \$3000 for expenses in purchased services under Facilities, Operations and Maintenance to cover moving expenses.

MOTION made by M. Stanchfield and seconded by J. Rimstad to approve the changes to the 2009 Budget as presented. **Motion passed unanimously.**

Leisa reported on the changes and additions in statues that affect charter schools from the last legislative session.

BOARD ACTION ITEMS

A. MOTION made by S. Eschle and seconded by M. Olmstead to approve the Q Comp Annual Report.

Discussion: The Q Comp report is a summary of what was completed this year. We did not move to level 2 because they didn't see the evaluation process of the leadership positions including the Q Comp team and coaches. We will remain at level 1 again. There is no difference in compensation between levels. We will still receive \$260 per student for Q Comp next year.

Leadership positions have been posted and will be hired in June to give the team time to prepare for next fall. A written report was unavailable and not circulated. **Motion passed 6 aye and 1 nay.**

- B. MOTION made by M. Olmstead and seconded by S. Eschle** to appoint Nicole Peterson to the Seven Hills Board of Directors in the Class II vacancy. **Motion passed unanimously.**
- C. MOTION made by M. Olmstead and seconded by J. Rimstad** to approve the Fiscal Year 2010 Budget based on enrollment of 375 students with:
01 Revenues of \$3,057,709.07, 01 Expenses of \$3,022,261.50, 01 Net Income of \$35,447.57, 02 Revenues of \$89,225.47, 02 Expenses of \$87,671.08, 04 Revenues of \$82,000.00, 04 Expenses of \$81,461.35, for a combined Net Income of \$36,540.61.
Motion passed unanimously.
- The budget is based on conservative assumptions until the governor completes the state budget. We will make the consumable fee optional.
- D. MOTION made by M. Olmstead and seconded by S. Eschle** to approve the amended 2009-2010 school year calendar as presented. **Motion passed unanimously.**
- E. MOTION made by M. Olmstead and seconded by S. Eschle** to approve the lease as circulated for the school year 2009-2010 with Cedar Valley Church.
Discussion: The lease was sent to MDE for review. They thought the lease was good and only needed clarification about the square footage costs over 10 years. The provision on page 12 turns the lease into a one year agreement if construction is delayed. The lease is based on the lease aid amount we receive which is a per pupil allocation.
Motion passed unanimously.
- F. MOTION made by M. Stanchfield and seconded by S. Eschle** to ratify the updated list of staff names, positions and salaries for 2009-2010 as presented. **Motion passed unanimously.**

REPORTS

Executive Director's Report, Margaret O'Brien

Suzi Splinter gave an NWEA presentation.

Curriculum committee is working on mapping for next year.

Beacon Prep is trying to grow it's enrollment to 100 for next year.

We are packing and moving. The inventory and asset tagging is complete. Staff and volunteers have worked tirelessly.

We will have office space on site. Curriculum can be delivered. The city is signing off on permits and variances in the next week and construction will begin soon.

The sponsor goals will be met with the NWEA test results and MCA test results we will receive this summer.

Staff survey was presented.

Board Chair's Report, Sue Pearce.

Change the next Board meeting to July 14th along with Board Training. The meeting location will be the CVC Egan campus. Sue will check with Scott Flemming for training availability.

Do Board Performance Evaluation and Board Goals next month.

Board support requested for the staff year end luncheon on Friday at Seven Hills.

Facilities Committee

No report.

Finance Committee

No report.

Governance Committee

No report.

Public Relations Committee

No report.

MOTION made by M. Olmstead and seconded by M. Stanchfield to adjourn. Motion passed unanimously. Meeting adjourned at 9:00 p.m.

Next Regular Board Meeting, Tuesday, July 14th, 2009 at 6:30 p.m

Submitted by Chris Bewell, Administrative Assistant
Approved 7/14/09