

Board Meeting Minutes
Regular Meeting
April 7, 2009 – 6:30 p.m.
Seven Hills Classical Academy

CALL TO ORDER: Chair Sue Pearce called the meeting to order at 6:36 p.m.

ROLL CALL: The following board members were present: Julie Ball; Tracy Benson; Erin Day; Sara Eschle; Sue Pearce, Board Chair; John Rimstad; Executive Director Margaret O'Brien, ExOfficio

ABSENT: Mike Olmstead; Mike Stanchfield

OTHER ATTENDEES: Chris Bewell, Liz Ekholm, Leisa Irwin, Denise Peterson

MOTION made by J.Rimstad and seconded by T. Benson to approve the Agenda with the addition of Action Item E: Approval of 2009-2010 School Calendar and Nominating and Election Report as Item F under Reports. **Motion passed unanimously.**

MOTION made by S. Eschle and seconded by J. Rimstad to approve the March 3, 2009 Board Meeting Minutes as presented. **Motion passed unanimously.**

COMMENTS FROM COMMUNITY MEMBERS

Tracy Benson shared information about a community event.

MONTHLY FINANCE REPORT, Leisa Irwin

Discussion about legislative information regarding proposed bills that could effect school funding.
Discussion about the possible increase in the percent hold back for school funds.

Budget presentation – several scenarios

Discussion about fund balance projections. Do we want to consider changing our projection goals due to the potential cuts in funding?

Budget approval discussed and a recommendation that Leisa Irwin look at a budget compromise with a smaller fund balance and a smaller consumable fee of \$30.

BOARD ACTION ITEMS

A. MOTION made by S. Eschle and seconded by E. Day to elect a Board Vice-chair for the remainder of the school year 2008-2009. **Motion failed (0 in favor – 5 opposed).**

B. MOTION made by J. Ball and seconded by S. Eschle to approve the nominees for candidacy for Board of Directors submitted to the Board on March 15, 2009. The nominees include: Heather Compton, Claire Emery and Nicole Peterson, with a request from Mike Stanchfield that his name be withdrawn from nomination. **Motion passed unanimously.**

C. MOTION made by T. Benson and seconded by S. Eschle to approve John Thomson as an additional nominee for candidacy for the Board of Directors. **Motion passed unanimously.**

D. MOTION made by S. Eschle and seconded by E. Day to approve Policy 304: Executive Director Contract, Duties & Evaluation as circulated. **Motion failed (0 in favor – 5 opposed).**

E. MOTION made by E. Day and seconded by S. Eschle to approve the 2009-2010 School Calendar as presented. **Motion passed unanimously.**

REPORTS

Executive Director's Report, Margaret O'Brien

See handout for details.

Julie Ball presented MCA testing information.

- Our sponsor gave us extra test preparation materials
- Next week Reading test on Tuesday & Wednesday
- Make-ups have scheduled days (Thursday & Friday for both weeks)
- 5th grade Science test will be on-line. They are using a computer typing program to improve their typing skills.
- Special Education accommodations will be covered by Special Education funds.

Erin Day presented Q-Comp Leadership Team information

- Today was our Q-Comp review
- The team felt everything went well.
- The areas that were brought up last year as deficient were complete this year.

Facilities Update – Liz Ekholm will do a market analysis for the school and will present in May

Lease status – Mark Quistad will have the First Draft by April 15th. Would like to move forward on the lease at the May meeting.

Employee related EEOC claim against us was denied. The employee who resigned earlier this year applied for unemployment and that claim was also denied.

44 school districts and 23 charter schools in the state of Minnesota are participating in Q-Comp.

Board Chair's Report, Sue Pearce.

Discussion regarding the Class 2 Director vacancy. Should we post the vacancy now and appoint someone or wait until June. Decision to have the Governance Committee post the opening and will report back in May.

Discussion regarding who should be authorized to act in the name of the school.

Quarterly Strategic Plan

Academic Planning – Erin Day and Sara Eschle reported that we are on track.

Community development – the on-going expectations are being met.

Facilities – reporting every month and meeting goals.

Leadership – Sue Pearce reported that we are on track.

Finance – Board calendar is being reviewed when chair creates the agenda

Margaret requests that Liz Ekholm meet with the Facilities Committee.

Town Hall Meeting – April 23 at 6:30 p.m.

Facilities Committee

No Report

Finance Committee, John Rimstad

Monthly Finance Report covered everything.

Governance Committee, Erin Day

Nominating Committee

Information will go out to the community on April 15th.

Public Relations Committee, Sara Eschle

No Report

MOTION made by E. Day and seconded by J. Rimstad to move to a closed session. Motion passed unanimously.

CLOSED SESSION

MOTION made by S. Eschle and seconded by J. Rimstad to approve extending a two year at will contract to the Executive Director. Motion passed unanimously

MOTION made by S. Eschle and seconded by J. Ball to adjourn. Motion passed unanimously.
Meeting adjourned at 9:25 p.m.

Next Regular Board Meeting, Tuesday, May 5, 2009 at 6:30 p.m

Submitted by Chris Bewell, Administrative Assistant

Approved 5/5/09