

Board Meeting Minutes
Regular Meeting
February 3, 2009 – 6:30 p.m.
Seven Hills Classical Academy

CALL TO ORDER: Chair Sue Pearce called the meeting to order at 6:34 p.m.

ROLL CALL: The following board members were present: Julie Ball; Tracy Benson; Erin Day; Mike Olmstead; Sue Pearce, Board Chair; John Rimstad; Mike Stanchfield; Executive Director Margaret O'Brien, ExOfficio

ABSENT: Sara Eschle, Don Swetala

OTHER ATTENDEES: Chris Bewell, Liz Ekholm, Krista Hong, Leisa Irwin, Janelle Mellgren, Suzi Splinter

MOTION made by M. Olmstead and seconded by T. Benson to approve the Agenda with the addition of the approval of the revised calendar under Action Item 7B. **Motion passed unanimously.**

MOTION made by M. Olmstead and seconded by J. Rimstad to approve the January 6, 2009 Board Meeting Minutes with the correction of a name in Other Attendees to read Sunshine Grandahl. **Motion passed unanimously.**

COMMENTS FROM COMMUNITY MEMBERS – No comments at this time.

MONTHLY FINANCE REPORT, Leisa Irwin

The following items were distributed:

- Cash Flow Analysis/Projection FY 2009
- Financial Statement

We will close on the loan this week for \$150,000 which will be paid when lease aid is paid out by MDE. We are expecting to do another loan in the summer months to cover the 10% hold back funds.

Our sponsor reports that other schools are waiting for lease aid as well. She expects we will see the funds in the beginning of March.

CVC is aware of our situation. They understand that rent will be delayed until lease aid funds are available.

Federal Special Education funds were changed to 60% of expenses instead of 100%. We will move as many expenses as possible to state funds.

MOTION made by M. Olmstead and seconded by J. Rimstad to approve the amended budget as presented. **Motion passed unanimously.**

BOARD ACTION ITEMS

A. MOTION made by M. Olmstead and seconded by E. Day to approve the creation of an ad hoc committee, the Nominating and Elections Committee, to set up the 2009 SHCA Board elections. **Motion passed unanimously.**

B. MOTION made by J. Ball and seconded by M. Olmstead to approve a calendar change for the current school year of 2008-2009 to remove January 16, 2009 from the calendar, reducing the number of instructional days from 169 to 168. **Motion passed unanimously.**

REPORTS

Executive Director's Report, Margaret O'Brien

See handout for details.

Mrs. Russell, 2nd grade teacher, is on bed rest so we have hired Elaine Riegner as a long-term substitute for 2nd grade. She is licensed K-8 plus middle school science.

Julie Ball shared what is happening in the classrooms.

Erin Day reported on Q-Comp and the Professional Development Day plans.

Seven Hills was one of only 23 schools and one of 3 charter schools to receive the Minnesota Academic Excellence Foundation Award.

The floor plan for CVC potential expansion was shared. The CVC congregation will vote in early March whether or not to approve the expansion. Then they will talk to Seven Hills regarding a possible late start date for next year. The Facilities Committee is asked to put together a memo stating that they have looked at other possible site locations and have determined that this facility is the best choice for Seven Hills. The Facilities Committee will explore the use of trailers to start school on time.

We are expecting lease negotiations to be completed in February.

Ray Miller, CVC building representative, will be invited to next month's board meeting to explain the expansion details.

Bloomington Police Department will be making a presentation on internet usage for our 5th grade students. A parent night will also be planned in the future.

Suzi Splinter presented NWEA test score information.

Board Chair's Report, Sue Pearce.

Thank you to Suzi Splinter and Margaret O'Brien for the work they did for the MAEF award.

Strategic Plan – Have talked about taking out the 2nd covenant signatures after winter break.

The Executive Director Evaluation was presented for review. The vote on accepting the evaluation will take place next meeting.

The Board Class Seats were presented. We need to add two teachers for the teacher majority board.

Governance Training Feedback was requested:

- Beneficial for everyone to stay for entire training
- Definitely worth the time
- Mission statement should include what benefits for what group of constituents at what cost.

- Governance – steering vs. day to day rowing which is the management piece
- Pride in what the board is doing – celebrate successes

Quarterly Report – will include facilities information and will be out by the end of the week.

The Library/Media Center Grand Opening was an amazing night. Commend the Parent Connection, Julie Ball, and Kevin Busko for all their work.

Parent Survey – look it over and it will be approved at the next meeting.

Finance Committee, John Rimstad

Leisa is doing salary bench mark comparisons.

The auditor contract is up for renewal. Request proposals from auditors.

Governance Committee, Erin Day

Transportation Policy 709 was presented for a first reading.

Updated policies 204 & 310 were distributed for Board notebooks.

Public Relations Committee, Sara Eschle

A copy of the charter school mailing was distributed.

MOTION made by M. Olmstead and seconded by J. Rimstad to adjourn. Motion passed unanimously. Meeting adjourned at 8:12 p.m.

Next Regular Board Meeting, Tuesday, March 3, 2009 at 6:30 p.m

Submitted by Chris Bewell, Administrative Assistant

Approved 3/10/09