

**SEVEN HILLS CLASSICAL ACADEMY
MANUAL OF SCHOOL POLICIES APPROVED BY THE BOARD**

**POLICY 203: BOARD GOVERNING RULES & RESPONSIBILITIES TO THE
SCHOOL COMMUNITY**

I. PURPOSE

The purpose of this policy is to provide governing rules for the conduct of school board meetings and establish school board responsibilities to the school community.

II. GENERAL STATEMENT OF POLICY

- A. An orderly school board meeting allows school board members to participate in discussion and decision of school issues. Rules of order allow school board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.
- B. The school board meets its responsibilities to the school community through performance excellence in board governance and by causing and supporting performance excellence of the organization.

III. RULES OF ORDER

Rules of order for school board meetings shall be as follows:

- A. Minnesota statutes where specified;
- B. Specific rules of order as provided by the school board consistent with Minnesota statutes;
- C. The board's rules of order as summarized in Policy 203.1;
- D. The chair may elect to consult Robert's Rules of Order, Revised (latest edition) to use as a non-binding guide pursuant to Policy 203.1.

IV. RESPONSIBILITIES TO THE SCHOOL COMMUNITY

As part of its governance responsibility, the school board shall strive to achieve performance excellence of the school board through:

- A. Fiscal accountability
- B. Accountability for management's actions
- C. Transparency in operations and establishment of disclosure policies as appropriate
- D. Independence and objectivity in the audit process--internal and external audits
- E. Protection of stakeholder interests as appropriate and lawful.

The school board shall commit to its social responsibilities to the school community by causing and supporting the organization to pursue performance excellence in:

- A. Leadership
- B. Strategic planning
- C. Focus on students, stakeholders, and community needs
- D. Measurement, analysis, and knowledge management
- E. Focus on the school's workforce
- F. Process management
- G. Achievement of expected school results for:
 - Student learning
 - Students and stakeholders
 - Budget, financial, and market
 - Workforce focus
 - Work process effectiveness
 - Leadership

ADOPTED BY THE BOARD ON: November, 2006

REVISED BY THE BOARD ON: February 2008