

Approved minutes from 7-10-07

Tuesday, July 10, 2007, 6:30 to 8:00 p.m.

Seven Hills Classical Academy, 8600 Bloomington Ave. So., Bloomington, MN

Seven Hills Classical Academy Founding Board:

Attending: Cherie Riesenberg, S. Pearce, D. Swetala, M. Olmstead, Sara Linkert, J. Sand,
Mary Ann Nelson, Michael Stanchfield, Steve Wendorf

J. Reedy, Chair,

L. Irwin, Business Manager,

Margaret O'Brien, Exec. Director

1. Call to order

2. Approval of the agenda: Review format of agenda. Motion to change/approve.

Approved

3. Approval of the Minutes of the June meeting.

Approved

4. Reports

a. Margaret O'Brien -
Director's Report:

1. Welcome two new board members—Mary Ann Nelson and Michael Stanchfield.
2. Special thanks to Susan Pearce and the Board for the luncheon on the last day of school.
3. Special thanks to the board for the support and trust that they have placed in me personally in the operations of the school.

4. End of year—last few days of school, very successful

5. Since the last day of school:

1. Administration has been working of securing contracts for fall, setting up student files, generating/completing Department of Education reports and submitting by deadline dates, generating and preparing reports to secure e-rate funding/reimbursements, generating and preparing application for federal remediation and staff development funding, etc.

2. Curriculum Director and Director have been working on preparing orders for curriculum, preparing for changes to curriculum implementation, reviewing/revising budget, determining staff development calendar, preparing for a fully differentiated academic program for the fall. Over the break, teachers are being asked to prepare two complete integrated Core Knowledge units, complete with differentiated activities built-in to facilitate smooth implementation at the beginning of the school year.

6. The administration has been working with Leisa Irwin towards formalizing internal controls and standard operating procedures. Additionally, preparations have begun for the 06-07 audit which will be completed before the end of July. It is our goal to be the first school to submit its annual audit this year.

7. The office will be generating a mid-summer "Chronicles" that will highlight what has been happening during the summer, and will include among other things, the board's quarterly report, another copy of the calendar, invoices for those families who may still owe the school fees for the enrichment program, school lunches and/or summer activities program

8. NWEA tests results being compiled; MCA test results due mid-July—generating growth reports that should be available for August's board meeting

9. Staff: (new)

1. Claire Emery (3rd Grade)
2. Greg Wammer (4th Grade)
3. Nicole Johnson (Kinder)

10. 07-08 Before School Enrichment Program: "SH Club Classics"

1. Stipend Opportunity for teachers
2. 7:45-8:45 a.m. twice a week
3. 5-6 clubs: Art, Music, Sports, Chess, Math, Science/Technology
4. 2 -10 week sessions; 1-9 week session
5. If insufficient interest shown by staff, proposals will be requested from parents.

b. Leisa Irwin –

Business Manager's report

Explained the "FY Cash Flow Analysis and YTD Budget Comparison"
and the "Income Expense Statement May 31, 2007"

c. J Reedy--

Chair's report – Quarterly report is finished and will be posted on the web.

Fund raising: Only one of the letters to foundations produced a response (Kopp) and it was negative.

--Re-applied to Latin sponsor.

--Discussed various fundraising strategies.

d. Parent Connection – (nobody present)

--Discussion regarding the use of monies raised and the need for formalizing of expectations/priorities.

e. Don Swetala –

Strategic Plan Quarterly Review

Distributed and delineated the "Strategic Plan Quarterly Review" dated 6/12/07

Discussed to point 8. The rest continued to August meeting.

f. Governance Committee – Johana Sand

Tabled to next meeting.

5. New Business

A. Transportation Policy: Be it resolved that Seven Hills Classical Academy will bus all students in Bloomington who are beyond the borders of Highway 77 to the east , 494 to the north, Portland to the west and 92nd Street or Old Shakopee (whichever comes first) to the south. Students outside of Bloomington will be bussed within a four mile radius of the school. Students outside of the four mile radius may drive to a community bus stop within the four mile range.

Moved Susan

Seconded Cherie

Discussion followed.

It was Moved that we have further discussion at next meeting.

Unanimously approved.

B. Election of a Treasurer: Resolved that Michael Stanchfield be elected Treasurer.

Moved by Don S. and seconded by Steve W.

Approved unanimously

6. Old Business

7. Comments from Community Members

none

8. Next meeting – August 7, 2007

9. Motion to adjourn